



FOR PET SITTERS

Pet boarding checklist

A pet is coming to stay in your home. Use this simple checklist to prepare, stay organized, and help the stay go smoothly.

Meet & greet

- ☐ Discuss meet & greet location.
- ☐ Discuss the pet's routine, behaviour, feeding, medication, and special needs as applicable.
- ☐ Ask about allergies, fears, triggers, and how the pet gets along with other animals and people.
- ☐ Request emergency contact and veterinarian information.
- ☐ Ask how often the pet parent would like updates and photos. This can be shared through the platform.
- ☐ Confirm what the pet parent will bring: food, medication, leash, bed, crate, or toys.
- ☐ Pet-proof your home, check for escape risks, and plan where the pet will sleep, eat, and rest.
- ☐ If you have other pets or people at home, make sure the pet parent knows and plan introductions.
- ☐ Confirm drop-off and pick-up dates and times.

At drop-off

- ☐ Check that everything you need was dropped off: food, medication, supplies, and comfort items.
- ☐ Confirm feeding and medication instructions in writing.
- ☐ Confirm the pick-up date and time with the pet parent.
- ☐ Give the pet time to settle in calmly after the pet parent leaves.

During the stay

- ☐ Follow the pet's usual routine as closely as possible.
- ☐ Provide fresh water at all times and feed as directed.
- ☐ Give medication exactly as instructed.
- ☐ Supervise time with other pets and never leave them alone together.
- ☐ Provide daily exercise, play, and companionship.
- ☐ Monitor appetite, bathroom habits, and behaviour, and report anything unusual right away.
- ☐ Take clear photos and share updates with the pet parent through Hello Marshy.

At pick-up

- ☐ Return all food, medication, supplies, and belongings.
- ☐ Share notes on feeding, behaviour, and anything the pet parent should know.
- ☐ Report any health, behavioural, or safety concerns to the pet parent.
- ☐ When appropriate, ask for a review to help build your profile.



Hello Marshy emergency support

Keep all booking messages and updates on Hello Marshy for support.

Support is available seven days a week from 9:00 a.m. to 9:00 p.m. We may be able to assist outside these hours, but after-hours support cannot be guaranteed.

Pet parents should provide their sitter with emergency contact details and clear instructions on what to do in an emergency.

Email: contact@hellomarshy.com

Phone: 438-792-5448